

JANE TRAN

REPRESENTED BY	The NWT Group 817-987-3600 NancyShafran@theNWTgroup.com
EXPERIENCE	<p>BUREAU CHIEF REPORTER KNVN / KHSL – CBS 12 / NBC 24 / CW 10 REDDING, CA 2/07 - Present</p> <ul style="list-style-type: none">* Shoot, write, and edit VO's, VSV's and PKG's on linear editing systems.* Daily "LIVE" shots in the field and in the studio.* On-call 24 hours for breaking news.* Enterprise, research and develop news stories.* Coordinate assignments among a team of photographers.* Maintain a daily planning system and follow-ups. <p>ASSIGNMENT EDITOR / GENERAL ASSIGNMENT REPORTER KRCR – ABC 7 REDDING, CA 1/06 – 2-07</p> <ul style="list-style-type: none">* Created a daily planning system on ENPS.* Maintain contacts and beat checks throughout the Northstate.* Lead contact for all breaking news situations.* Shoot, write and edit VO's and VSV's on linear editing systems.* Live reports from the studio.* Obtain information and write follow up stories.* Assign, coordinate and enterprise news stories for news team.* Maintain the news station's website. <p>PRODUCTION ASSISTANT INTERN KPIX – CBS 5 SAN FRANCISCO, CA 8/05 – 1/06</p> <ul style="list-style-type: none">* Assist producers and correspondents with research and newsgathering.* Secure interviews and locate products for feature stories.* Assist producers and correspondents on-set and in the field.* Log interviews on AvidPro and locate b-roll footage on Inews.* Maintain "Eye on the Bay" website. <p>ASSIGNMENT DESK INTERN KGO – ABC 7 SAN FRANCISCO, CA 8/04-12/04 and 1/05 – 6/05</p> <ul style="list-style-type: none">* Assist assignment editors in gathering news and information.* Taking and forwarding phone calls from reporters, sources, and the general public.* Research news stories, locate file video and log interviews.* Update current news stories and maintain follow up stories.* Communicate with authorities and officials on a daily basis.
EDUCATION	SAN JOSE STATE UNIVERSITY Communication Studies / Public Relations Emphasis Bachelor of Arts, May 2005
LANGUAGE	Fluent in Vietnamese
REFERENCES AVAILABLE UPON REQUEST	